

**Point Loma High School – Pointer Association
General Session Meeting
Meeting Minutes
April 10, 2017, 6:00 p.m.**

Respectfully Submitted by: Donna Schmidt, Secretary

In Attendance:

PLHS PA Officers:

Brant Brockett, President
Scott Deschenes, VP of External
Tacy Armstrong, VP of Internal
Tom Xitco, Treasurer
Donna Schmidt, Secretary

PA Board of Directors:

Angelica Wilson, Arts Booster Director

PLHS Representatives and PLHS Staff: Hans Becker, Principal, Sarah Brandl (Counseling), Alex Van Heuven (Athletics)

PA Members: Vicki Moats, Terri Webster, Karen Duvall Meyer, Gina Vargus, Laurie Benham, Becky Rhea, Jen Doud, Christina Pickett, Saskia Snyder, Karen Coutts

Call to Order: Meeting called to order at 6:11 p.m. by Brant Brockett, President.

I. Introductions and General Business:

Introductions: Attendees introduced themselves to the group.

Open Positions: Two PLHS PA Board-level positions remain open and were noted: Fund Raising Director and Activities & Projects Director.

Meeting Minutes: The meeting minutes are uploaded to the digital filing cabinet. The meeting minutes of the PLHS PA dated March 13, 2017, were reviewed, and the following actions were taken. There was a motion by Angelica Wilson and seconded by Scott Deschenes to approve the minutes of the PLHS PA Board of Directors and General Session Meeting, dated March 13, 2017 as written. Motion carried unanimously with all in favor, none opposed, none abstained.

II. School Reports

Principal's Report Hans Becker

- California Dashboard replacing API scores – PLHS is trending up in these ratings and rankings and is the 2nd highest rated school after Scripps in the SDUSD.
- Testing for lead in drinking water/fountains will occur in April with the expectation of fast turnaround in getting back results.
- Early retirement incentives offered by SDUSD may reduce layoffs and more information will be available in early May.

Faculty Representative Report

- Principal Becker noted an ASB Pep Rally on April 21 and a Relay for Life event.

ASB Report

- No report

Head Counselor Report –Sarah Brandl

- PLHS Senior Scholarships on website with a 4/17/17 close date.
- AP exams on sale until 3/20/2017.
- Coffee with Counselors scheduled for 3/21 at 9:00 a.m.
- 10th Grade event scheduled in evening of 3/22 to review PSAT results.
- 6/1/17 – underclass awards event.
- 6/8/17 – senior awards event.

Athletic Director Report –Alex Van Heuven

- Noted upcoming grade checks at six-week mark to determine eligibility for Spring sports.
- Speakers are up on the field and pedestrian lights at the top of the stadium have been installed.
- Planning a School Showcase event when the lights go on – planned to happen by the end of May.
- An update on the Correia sports complex was provided – now under construction. This is the last field that will have synthetic turf. Joint use of the field was denied.

III. Treasurer’s Report – Tom Xitco

- Noted that day-to-day financial interactions with Boosters are going well.
- Gifts & Grants requests are due by 5/15/2017.
- Noted that there are checks issued from 2015 that have never been cashed—scholarship checks.
- Noted earmarked funds with no activity that need to be reviewed.
- Financials for the PLHS-PA were presented as of March 31, 2017.
- Audit completed by Kirsten Wade for 2015-16 year and form needs to be signed.

IV. VP Internal Report – Tacy Armstrong

- Pointer Priorities – crank pencil sharpeners were installed.
- Draft of new Bylaws that Tacy has prepared with help of Parliamentarian Carrie Spillane were distributed and reviewed. Discussion was held. A final draft will be presented for review and comment at the next PLHS PA meeting.

Director & Chair Reports (Internal)

Athletic Boosters Director – Julie Bass

- No report.

Protect Our Pointers Director – Eleanor Snyder/Pam O’Toole

- No report

Arts Boosters Director– Angelica Wilson

- Noted Cluster Concert – Peninsula Wings & Strings to be held tomorrow.
- Spring Fling Improv Show scheduled for April 20.
- Sweet Charity Musical April 27-29 in PAC.
- Marching band will be performing at the Padres game on April 18.
- Rhapsody on the Point is scheduled for May 12th at Humphreys with tickets on sale now.

V. Vice President of External Report – Scott Deschenes

- Bite of Point Loma meeting held earlier with all activities planned; Karen Duvall Meyer is Chairing this event with a small group of volunteers supporting this key funding raising effort (report below).
- Some Gifts and Grant Awards remain unclaimed; Gina Vargus to follow up.

Director & Chair Reports (External)

Director of Communications (Tiffany DaSilva / Vicki Moats)

- No report

Director of Public Relations – Alisa Barba

- No report

Bite of Point Loma Chair Update – Karen Duvall Meyer

- An update was given on the Bite of Point Loma event scheduled for Tuesday, May 2nd, at Liberty Station from 5:30-8:30 p.m. The action items from the meeting held earlier this date outlined progress made. Paula Cohen has set up the event on 32auctions website including ticket sales and auction which will launch soon. Karen has signed up most of the restaurants and secured the site. Andrea Justus is coordinating promotional materials and banners for the event. Gina Vargus is leading the solicitation of donation of auction items with the help of Jen Doud and others. Becky Rhea has helped with getting volunteers to work the event (Football team members) and other. A number of other people agreed to help with the event and more volunteers are needed. It was noted that PLHS Choir and JROTC will perform at the event.

Alumni Association Director– Kim Jessop-Moore

- No report

Giving Campaign Chair – Diane Sullivan

- No report

Scholarships – Andrea Loewer

- No report

Volunteer Programs Chair – Upcoming Activities – Laura Verhees

- No report

VI. New Business, Roundtable, Announcements

- Discussion was held on purchasing donor management software which could be used for online auctions, fund-raising event set up & ticket sales, donor management, etc., for the PA and Boosters. Becky Rhea is looking into these types of charity software programs.

Adjournment: The meeting adjourned at 7:09 p.m.

Upcoming Pointer Association Meetings (held in PLHS Library), 2nd Monday of each month:

Monday, May 8, 2017, 6:00 p.m.
June 2017 - Year-End PA Social – Date TBD